

Community Engagement Specialist

Job Posting

United Way of Southeastern Connecticut is currently seeking a **Community Engagement Specialist** to join our fundraising team.

The Community Engagement Specialist will promote United Way of Southeastern Connecticut, its mission, vision and services, to gain support and create a positive public image.

The Community Engagement Specialist will support fund development, coordinate and support staff and volunteers with donor and engagement projects, special events or promotions.

The Community Engagement Specialist will prepare and maintain accurate records, reports, and materials, including database information and be able to work well in a team environment.

Must be articulate, self-motivated and well organized, and able to handle multiple tasks in a fast-paced environment. Must have strong computer skills including but not limited to Microsoft applications and use of social media channels. Must have resource development, (campaign) or major gifts, or fundraising coordination experience.

A bachelor's degree or equivalent is desired. This is an exempt union position.

Job description available upon request.

Interested candidates should submit a **resume and cover letter** by May 24, 2019 via email to: liz.chase@uwsect.org

*United Way is an equal opportunity employer
committed to diversity in the work place.*