



Position Announcement:

BTS Data Coordinator, Bridge to Success Community Partnership (BTS)

Hours: M-F – 20-28 hours/week

BTS Summary: Over 90 community partners including schools, businesses, local public and private organizations have agreed upon a shared agenda: Waterbury youth (birth-21) succeed in school, work and life.

Position Summary: The BTS Data Coordinator will inventory community data, assist the community in its use of the Results Scorecard web-based data system, gather and compile data to create dashboards and reports, build and maintain strategic relationships, and assist the partnership in using data to improve how it serves children and youth.

Qualifications:

Education and Experience: Advanced degree with 5 or more years of relevant work experience in research, data mgmt. and analysis in the education and/or social sector. ABD/completing doctorate degree preferred

Competencies:

Knowledge and Technical Skills: Knowledge and demonstrated success in data collection, management and analysis; knowledge of education and community data resources; ability to understand and use Results Based Accountability (RBA).

Leadership: Ability to work with key partners to develop comprehensive community accountability system that incorporates data across the cradle to career continuum. Coaches, facilitates, and provides technical assistance to groups of community partners to maintain momentum, achieve objectives and complete deliverables, utilizing the RBA process and tools.

Communication: Ability to report and share data with partners and community in formats that appeal to various stakeholders and audiences and facilitates evidence based decision making and continuous improvement.

Critical Thinking and Problem Solving: Ability to address and overcome complex issues to achieve desired results.

Planning & Organizing: Plans for the collection, analysis, and reporting of data to measure the partnership's impact and to facilitate evidence based decision making and continuous improvement.

Embracing Change: Facilitates change through provision of timely and meaningful information and data for evidence based decision making and continuous improvement.

Teamwork/Collaboration: Develops and cultivates relationships with community stakeholders, including data and research professionals in education, business, faith, nonprofit, philanthropic, and civic sectors. Has facility with diversity (race, economic and cultural).

Deadline for Submission of Resume and Cover Letter: 10/7/16

Note: United Way of Greater Waterbury is the employer of record for this position. United Way of Greater Waterbury is an Affirmative Action/Equal Opportunity Employer.

EOE/M/F/D/V