



## **JOB POSTING**

**POSTING DATE:** November 29, 2017  
**POSITION:** Quality Recognition Improvement System Specialist  
**LOCATION:** Rocky Hill  
**PAY RATE:** \$45,000/Year  
**HOURS AVAILABLE:** 8:00 a.m. – 4:30 p.m.; some weekends and evenings required  
**REPORTS TO:** Manager of Early Care and Quality Improvement Services

### **POSITION SUMMARY:**

The Quality Recognition Improvement System (QRIS) Specialist promotes quality improvement activities in Connecticut's Child Care Quality Improvement System. The QRIS Specialist provides technical assistance and coaching and conducts trainings and presentations to early care and education providers on topics related to promoting quality child care in a Quality Recognition Improvement System. The QRIS Specialist establishes meaningful and productive relationships with early care and education providers participating in the Quality Recognition Improvement System. The QRIS Specialist works to inspire early care and education providers in participating in Connecticut's Quality Recognition Improvement System. This position strives to fulfill the mission of United Way of Connecticut (UWC) at all times while at work.

### **QUALIFICATIONS AND SKILLS REQUIRED:**

- Master's degree (preferred) or Bachelor's degree (required) in child development, education or related field.
- Experience working in a NAEYC accredited program preferred.
- Knowledge of Connecticut's Core Areas of Knowledge Competencies, Early Learning Development Standards, Head Start Standards and NAEYC Standards for accreditation.
- Minimum of three years' experience including outreach with the child care or education system in Connecticut.
- Expertise in facilitating adult learning transfer of knowledge in large groups or individualized settings.
- Administrative experience including program and reporting responsibilities.
- Public speaking experience required.
- Valid CT driver's license, registration, insurance and reliable transportation required at all times for travel to meetings and trainings.
- Ability to maintain a high level of confidentiality in day-to-day duties.
- Proficient use of Microsoft Office applications.
- Solid written and verbal communication, listening, organization and priority setting skills.
- Strong customer focus in all tasks and activities, even while under pressure.
- Solid problem solving skills.
- Ability to work and produce in a team environment.
- Ability to relate well with people from diverse groups.
- Bilingual, English/Spanish preferred.
- Ability to perform job with integrity and values consistent with the UWC Mission.

**TO APPLY:**

Submit resume and cover letter explaining how you qualify  
via email to [recruitment@ctunitedway.org](mailto:recruitment@ctunitedway.org).

**DEADLINE FOR SUBMISSION OF RESUME AND COVER LETTER: December 28, 2017**

As a VEVRAA Federal Contractor, United Way of Connecticut, Inc. desires priority referrals of protected veterans for positions at its location at 1344 Silas Deane Hwy, Rocky Hill, CT 06067.

Any questions may be referred to [Recruitment@ctunitedway.org](mailto:Recruitment@ctunitedway.org).

United Way of Connecticut is an Affirmative Action/Equal Opportunity Employer.

Male/Female/Disability/Veteran

[www.ctunitedway.org](http://www.ctunitedway.org).

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