

## **JOB POSTING**

**POSTING DATE:** August 4, 2017  
**POSITION:** Project Manager, Opioid Enhanced Information and Referral  
**JOB GRADE:** 16  
**HOURS:** Full-Time

### **POSITION SUMMARY:**

The **Project Manager, Opioid Enhanced Information and Referral** is responsible for developing and implementing a system for providing enhanced information and referral and care coordination for those seeking access to treatment.

This position will engage with Connecticut Health Education Financing Agency (CHEFA), Department of Mental Health and Addiction Services (DMHAS), community service providers and 211 staff.

### **QUALIFICATIONS AND SKILLS REQUIRED:**

- Master's degree in Social Sciences, Psychology, Counseling, Mental Health and Addiction Services or Bachelor's degree in Social Sciences, Psychology, Mental Health and Addiction Services with five years' work experience.
- A minimum of three years' project management /project lead experience.
- Strong interpersonal, relationship-building, communication (verbal, written, and presentation) and negotiating skills.
- Strong competency in project/ contract management.
- Experience facilitating productive multi-agency collaborations.
- Proficiency in computer programs necessary to perform the duties of the position including but not limited to MS Office.
- May be required to work outside regular office hours as needed and assist in State of Connecticut emergency response activations.
- Sound analytical and problem-solving skills.
- Ability to work and produce in a team environment.
- Ability to favorably represent United Way of Connecticut to State executives, offices, and partner agencies.
- Ability to perform job with integrity and values consistent with the UWC Mission.

### **TO APPLY:**

Submit resume and cover letter explaining how you qualify  
via email to [recruitment@ctunitedway.org](mailto:recruitment@ctunitedway.org).

**DEADLINE FOR SUBMISSION OF RESUME AND COVER LETTER: September 3, 2017**

**As a VEVRAA Federal Contractor, United Way of Connecticut, Inc. desires priority referrals of protected veterans for positions at its location at 1344 Silas Deane Hwy, Rocky Hill, CT 06067.  
Any questions may be referred to [Recruitment@ctunitedway.org](mailto:Recruitment@ctunitedway.org).**

**United Way of Connecticut is an Affirmative Action/Equal Opportunity Employer.  
Male/Female/Disability/Veteran  
[www.ctunitedway.org](http://www.ctunitedway.org).**

**United Way of Connecticut, Inc. endeavors to make [www.ctunitedway.org](http://www.ctunitedway.org) accessible to any and all users. If you would like to contact us regarding the accessibility of our website or need assistance completing the application process, please contact (860) 571-7500. This contact information is for accommodation requests only and cannot be used to inquire about the status of applications.**