

JOB POSTING

POSTING DATE: January 4, 2010
POSITION: Care Coordinator, Husky
SALARY RANGE: \$14.90 to \$16.34 per hour
HOURS AVAILABLE: Monday through Friday 9:30 am to 6:00 pm

POSITION SUMMARY: As part of a specialized unit, the HUSKY Infoline Care Coordinator provides detailed information about HUSKY eligibility requirements and health benefits coverage, makes referrals, documents cases, mails information packets, and follows up to determine outcomes for families. The Care Coordinator also handles calls related to Connecticut's Medicaid managed care system and Early, Periodic Screening, Diagnosis and Treatment (EPSDT) services for Medicaid eligible children. Services provided include: information and answers to questions; resolution of complex issues and complaints; advocacy and intervention, as needed; care management and follow up.

QUALIFICATIONS AND SKILLS REQUIRED:

- Bachelor's Degree in social work, psychology, sociology, counseling, or related fields **plus** one year experience working in a human services position **OR** Associate Degree in social work, psychology, sociology, counseling, or related fields **plus** three years experience working in a human services position
- Ability to use the computer to complete job functions.
- Ability to relate effectively with people from all economic, racial, age, ethnic, and social groups.
- Strong desire to provide appropriate help and assistance to any person in need.
- Effective verbal and written communication skills.
- Ability to adapt to a changing caseload while maintaining standards of high quality.
- Willingness to stay informed on human services in general.
- Bilingual Spanish-English strongly preferred.

DEADLINE: Resume and cover letter must be received by February 4, 2010.

TO APPLY: Submit resume and cover letter via email to recruitment@ctunitedway.org, or fax to (860) 571-7505.

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